CITIZENS' ASSEMBLY AMALGAMATION STUDY FLOW CHART - REVISED Feb 1, 2020

October 20, 2018 - 56% of Saanich and 66.5% of Victoria voters say YES to the following question: "Are you in favour of spending up to \$250,000 for establishing a Citizens' Assembly to explore the costs, benefits and disadvantages of the amalgamation between the District of Saanich and the City of Victoria?"

February 2019 - Saanich & Victoria Councils establish Committees, each consisting of 4 Council Members, to create Draft "Terms of Reference" for a Joint Citizens' Assembly.

January 2020 - Both Councils approved Terms of Reference for a Citizens' Assembly, agree to create a budget and an Implementation Plan for submission to the Ministry of Municipal Affairs and Housing for approval and a Provincial commitment for up to 1/3 of the Citizens' Assembly costs.

2020 - Upon receiving Ministry approval/funding commitment, RFPs will be created and issued to enable hiring a Citizens' Assembly Facilitator & third party Technical Analyst. A joint Council Subcommittee may be created to act as a liaison between the Facilitator/municipal staff and the Facilitator and Technical Analyst.

2020 - Citizens' Assembly Facilitator hired

2020 - Recruitment/selection of Citizens'
Assembly members - 43 from Saanich
and 32 from Victoria

Citizens' Assembly deliberations including public round tables, town halls and interviewing local government experts

Citizens' Assembly review of Technical Report and drafting of report to Councils with any rcommendations and providing any dissenting opinions

2020 - Technical Analyst hired

Financial and Technical Analysis of assets (financial & non-financial), debt, taxation (residential, commercial & other classes of property), consideration of infrastructure, service delivery, land use & planning, corporate structure, etc

Drafting of Technical Analysis Report - submission of report to Citizens' Assembly

2020 - Citizens' Assembly Report submitted to both Councils

If majority of Citizens' Assembly members recommend that the municipalities amalgamate, Councils may ask Province for a binding referendum.

If a majority of Citizens' Assembly members recommend against amalgamation, the two municipalities will remain unchanged.

Joint binding referendum held in both municipalities

If simple majority of voters in <u>both</u> municipalities vote <u>in favour</u> of amalgamation, the two municipalities will be merge.

If a simple majority of voters in one or both municipalities vote against amalgamating, the two municipalities will remain.

A coordinator will be appointed to manage the creation of the new municipality. Province will provide transitional funding and issue new Letters Patent.

October 2022 - New (merged) municipality would hold election for a new council.

<u>NOTE:</u> Flow chart prepared by the Capital Region Municipal Amalgamation Society (Amalgamation Yes): time frames are based on publically available information as of February 1, 2020

